

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET

E-Mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us)

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600



PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF  
March 16-20, 2015**

**MONDAY, MARCH 16, 2015**

*2:30 pm	Brown County Solid Waste Board	Port & Resource Recovery Ctr. 2561 S. Broadway Ave.
----------	--------------------------------	--

**TUESDAY, MARCH 17, 2015**

*5:00 pm	Board of Health	2 <sup>nd</sup> Fl. Conference Rm, Health Department 610 South Broadway Street
*5:00 pm	Veterans Recognition Subcommittee	Room 201, Northern Building 305 E. Walnut Street

**WEDNESDAY, MARCH 18, 2015**

*6:45 pm	*SPECIAL*Planning, Development & Transportation Committee	Room 210, City Hall 100 North Jefferson Street
*7:00 pm	Brown County Board of Supervisors	Legislative Room 203, City Hall 100 North Jefferson Street

**THURSDAY, MARCH 19, 2015**

*9:00 am	Fire Investigation Task Force Board of Directors	Sheriff's Office 2684 Development Drive
----------	--	--

**FRIDAY, MARCH 20, 2015**

**(No Meetings)**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**PORT & RESOURCE RECOVERY DEPARTMENT**

*Brown County*

2561 SOUTH BROADWAY  
GREEN BAY, WI 54304

PHONE: (920) 492-4950      FAX: (920) 492-4957

DEAN R. HAEN  
DIRECTOR

**- PUBLIC NOTICE -  
BROWN COUNTY SOLID WASTE BOARD  
\* Monday, March 16<sup>th</sup> – 2:30 pm**

Brown County Port & Resource Recovery  
2561 S. Broadway, Green Bay, WI 54304

**Agenda:**

1. Call to Order
2. Roll Call
3. Approval/Modification – Meeting Agenda
4. Approval/Modification – February 16, 2015 Meeting Minutes
5. Announcements/Communications
6. General Engineering RFP – *Request For Approval*
7. HHW Out-of-County Collection Program Memorandum of Understandings – *Request For Approval*
  - Winnebago County
  - Outagamie County
  - Calumet County
8. BOW Shingle Recycling RFP *Results- Update*
9. BOW Single Stream Recycling Markets and Rate Structure - *Update*
10. Discussion Regarding Regional Composting - *Update*
11. South Landfill/Resource Recovery Park Project by Foth Companies – *Update*
  - Anaerobic Digestion Facility Memo #2
12. Fox River Fiber Notice of Claim - *Update*
13. Director's Report
14. Such other Matters as Authorized by Law
15. Adjourn

Dean R. Haen  
Director

*Any person wishing to attend whom, because of disability requires special accommodation should contact the Brown County Port & Resource Recovery Department at 492-4950, two (2) working days before the meeting, so that arrangements can be made. Notice is hereby given that action by the Brown County Solid Waste Board may be taken on any of the items which are described or listed in this agenda.*

**BROWN COUNTY BOARD OF HEALTH  
TUESDAY, March 17, 2015  
5:00 PM**

Brown County Health Department  
610 South Broadway Street  
Second Floor Conference Room  
Green Bay, WI 54303

**AGENDA**

1. Call to Order, Welcome, and Introductions
2. Approval / Modification of the Agenda
3. Approval of Minutes of January 13, 2015, January 20, 2015 and March 3, 2015
4. Open Session: Discussion and possible action regarding the Shirley Wind Turbines.
5. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session for discussion with legal counsel, possible action and the strategy to adopt regarding the Shirley Wind Turbines. Closed session is authorized pursuant to Wis. Stat § 19.85 (1)(g), for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to become involved.
6. Reconvene into Open Session: Discussion and possible action regarding the Shirley Wind Turbines.
7. Odor Complaint Update
8. Correspondence
9. Educational Presentation
10. Director's Report
11. All Other Business Authorized by Law
12. Adjournment / Next Meeting Schedule

**Please RSVP attendance to Patti Smeester at 448-6405 no later than 4:30 PM  
Friday, March 13, 2014. Thank-you!**

Notice is hereby given that action by this board may be taken on any of the items which are described or listed in this agenda.

# BOARD OF SUPERVISORS

*Brown County*



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

## **VETERANS SUBCOMMITTEE**

**Bernie Erickson, Chair**  
**Ed Koslowski, Vice Chair**  
Rosemary Desisles, Jim Haskins,  
John Maino, Delores Pierce, Duane  
Pierce, Tracy Rosinski, Joe Witkowski

**\*\*Running Total of Veterans' Certificates: 1676**

### **VETERANS' RECOGNITION SUBCOMMITTEE**

**TUESDAY, MARCH 17, 2015**

**5:00 p.m.**

**Room 201, Northern Building  
305 E. Walnut Street**

1. Call Meeting to Order.
2. Invocation.
3. Approve/Modify Agenda.
4. Approve/Modify Minutes of February 17, 2015.
5. Possible discussion/review regarding Veterans Appreciation Day at the Brown County Fair in preparation for 2015.
6. Report from Louise Dahlke of the Fair Board.
7. Discussion re: Covered stage.
8. Discussion re: Recognition item for female veterans.
9. Possible discussion regarding honoring female veterans at Veterans Appreciation Day at the Brown County Fair.
10. Report from Committee Members Present (Erickson, Desisles, Haskins, Koslowski, Maino, Pierce, Steenbock, Rosinski & Witkowski).
11. Report from CVSO Jerry Polus.
12. Comments from Carl Soderburg.
13. Discussion and possible action re: Adding Lynn Geiser to the subcommittee.
14. Presentation by Joe Witkowski – Singing of Fifth Verse of Star Spangled Banner.

15. Such Other Matters as Authorized by Law.
16. Adjourn.

Bernie Erickson, Chair

**Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda. Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.**

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600  
PHONE (920) 448-4015 FAX (920) 448-6221

### PLAN, DEV. & TRANS. COMMITTEE

Bernie Erickson, Chair  
Dave Kaster, Vice Chair  
Dave Landwehr, Norbert Dantine, Tom Sieber

**\*SPECIAL MEETING\***  
**PLANNING, DEVELOPMENT &**  
**TRANSPORTATION COMMITTEE**  
**Wednesday, March 18, 2015**  
**6:45 p.m.**  
**Room 210, City Hall**  
**100 N. Jefferson Street**

**NOTICE IS HEREBY GIVEN THAT THE COMMITTEE MAY TAKE ACTION ON  
ANY ITEMS LISTED ON THE AGENDA**

- I. Call Meeting to Order.
- II. Approve/Modify Agenda.

### Comments from the Public

#### Public Works

1. 2014 to 2015 Carryover Funds. *(Per Motion at February 23, 2015 Meeting of the Planning, Development & Transportation Committee: To Hold Items 1, 5, 6, and 7 from the Carryover Fund Sheet for a March 18<sup>th</sup> meeting to be held at 6:45 pm prior to county board meeting.)*

#### Other

2. Adjourn.

Bernie Erickson, Chair

#### Attachments

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

# BOARD OF SUPERVISORS

## Brown County



305 E. WALNUT STREET

P. O. BOX 23600

GREEN BAY, WISCONSIN 54305-3600

PHONE (920) 448-4015 FAX (920) 448-6221

E-mail [BrownCountyCountyBoard@co.brown.wi.us](mailto:BrownCountyCountyBoard@co.brown.wi.us).

**PATRICK W. MOYNIHAN JR., CHAIR**

**THOMAS J. LUND, VICE CHAIR**

### PUBLIC NOTICE OF MEETING

Pursuant to Section 19.85 and 59.094, Wis. Stats., notice is hereby given to the public that the regular meeting of the **BROWN COUNTY BOARD OF SUPERVISORS** will be held on **Wednesday, March 18, 2015 at 7:00 p.m.**, in the Legislative Room 203, 100 North Jefferson St., Green Bay, Wisconsin.

### NOTICE IS HEREBY GIVEN THAT THE COUNTY BOARD MAY TAKE ACTION ON ANY ITEM ON THE AGENDA

The following matters will be considered:

Call to Order.

Invocation.

Pledge of Allegiance to the Flag.

Opening Roll Call.

1. **Adoption of Agenda.**
2. **Comments from the Public:**
  - a) Must be limited to items not on the agenda.
  - b) State name and address for the record.
  - c) Comments will be limited to five minutes.
  - d) The Board's role is to listen and not discuss comments nor take action on those comments at this meeting.
3. **Approval of Minutes of February 18, 2015.**
4. **Announcements of Supervisors.**
5. **Communications**
  - a) Late Communications.
6. **Appointments:**

**County Executive:**

  - a) Appointment/Confirmation of Erik Pritzl as the Executive Director of Human Services.
  - b) Reappointment of Supervisor Bernie Erickson for a three year term to the Planning Commission Board of Directors.
  - c) Appointment of Rebecca Nyberg, Thomas Witczak and Juliana Ruenzel for three year terms to the Traffic Safety Commission.

- d) Reappointment of Carole Andrews for a three year term to the Human Services Board.
- e) Appointment of Celestine Jeffreys for a three year term to the Board of Health.
- f) Reappointment of Mark Tumpach for a five year term to the Green Bay Metropolitan Sewerage District.

7. **Reports by:**

- a) County Executive.
- b) Board Chair.

8. **Other Reports:** None.

9. **Standing Committee Reports:**

a) **Report of Administration Committee of February 26, 2015:**

1. Review Minutes of:
  - a. Housing Authority (January 19, 2015). Receive and place on file.
2. Child Support - Departmental Openings Summary, February, 2015. Receive and place on file.
3. Child Support - Agency Director Summary, February, 2015. Receive and place on file.
4. Corporation Counsel - Monthly Report, January, 2015. Receive and place on file.
5. Technology Services - Technology Services Monthly Report, February, 2015. Receive and place on file.
6. County Clerk - Staffing Update. Receive and place on file.
7. Treasurer - Treasurer's Report:
  - a. Status of Tax Collection Partnership(s). Receive and place on file.
  - b. Update – Sale of Tax Deeded Lands by Wis. Stats. 75. Receive and place on file.
8. Human Resources - 2014 to 2015 Carryover Funds. To approve.
9. Human Resources - Activity Report for January, 2015. Receive and place on file.
10. Human Resources - Departmental Opening Summary, February, 2015. Receive and place on file.
11. Human Resources - Director's Report. Receive and place on file.
12. Dept. of Administration - 2014 to 2015 Carryover Funds. To approve.
13. Dept. of Administration - 2015 Budget Adjustment Log. Receive and place on file.
14. Dept. of Administration - Departmental Opening Summary, February, 2015. Receive and place on file.
15. Dept. of Administration - Budget Adjustment Request (15-04): Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts).
  - i. Suspend the rules and take Items 15, 16 and 17 together.
  - ii. To approve Items 15, 16, and 17 together.
16. Dept. of Administration - Budget Adjustment Request (15-05): Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). *See action at Item 15 above.*
17. Dept. of Administration - Budget Adjustment Request (15-06): Reallocation of up to 10% of the originally appropriated funds between any levels of appropriation (based on lesser of originally appropriated amounts). *See action at Item 15 above.*
18. Dept. of Administration - Resolution re: Reauthorization of Self-Funded Worker's Compensation. To approve. *See Resolutions, Ordinances March County Board.*
19. Dept. of Administration - Director's Report. Receive and place on file.
20. Audit of bills. To pay the bills.



**b) Report of Education & Recreation Committee of March 5, 2015:**

1. Review Minutes of:
  - a. Library Board (January 15, 2015). *No action taken.*
2. Museum - 2014 to 2015 Carryover Funds. To approve.
3. Museum - Discussion of Museum Admission Fees. To postpone the Admission Fees issue to the May meeting of the Education and Recreation Committee.
4. Museum - Director's Report. To approve.
5. Library - 2014 to 2015 Carryover Funds. To approve the carryover funds as presented pending the approval of the Library Board on March 19.
6. Library - Library/President's Report. Receive and place on file.
7. Park Management - 2014 to 2015 Carryover Funds. To approve.
8. Park Management - Resolution re: International Migratory Bird Day. To approve the resolution. See Resolutions, Ordinances March County Board.
9. Park Management - Approval of Bid for Project #1737A – Adventure Park Base Camp Building. To approve contract for Green Bay Area Builders for the adventure park base camp building in the amount of \$234,167.
10. Park Management - Approval of Bid for Project #1821 – Culvert Repair & Replacement on the State Trails. To approve the culvert repair/replacement on the Fox River Mounty Bay Trails contract to De Groot, Inc. in the amount of \$102,618.16.
11. Park Management - Request for fee waiver of Reforestation Camp Ski Lodge
  - a. Bay Nordic's Project Illumination Fundraising Event, April 18. To approve.
12. Park Management - Approval of MOA's Between the County and Support Groups.
  - a. Green Bay Duck Hunters Association.
  - b. Brown County Conservation alliance.
  - c. Wayside Morrison Lions Club.
    - i. To suspend the rules and take Items 12a, 12b and 12c together.
    - ii. To approve the MOA's between Brown County and the Green Bay Duck Hunters Association, the Brown County Conversation Alliance and the Wayside Morrison Lions Club.
13. Park Management - Open Position Report. Receive and place on file.
14. Park Management - Field Staff Reports/Attendance Reports. Receive and place on file.
15. NEW Zoo - Assistant Director's Report. Receive and place on file.
16. NEW Zoo - Zoo Director's Report. Receive and place on file.  
Golf Course - 2014 to 2015 Carryover Funds. To approve the carryover funds in the amount of \$12,500.
17. Golf Course - Discussion and review of the potential sale of extra land the Golf Course owns. To defer issue until the June meeting of the Education and Recreation Committee.
18. Golf Course - Open Positions Report. To approve.
19. Golf Course - Superintendent's Report. Receive and place on file.
20. Resch Centre/Arena/Shopko Hall - 2014 to 2015 Carryover Funds. To approve.
21. Audit of bills. *No action taken.*

**c) Report of Executive Committee of February 9, 2015:**

1. Vacant Budgeted Positions - Administration – Senior Accountant (Vacated 2/20/15).
2. Vacant Budgeted Positions - Clerk of Circuit Courts – Deputy Clerk of Courts (Vacated 3/6/15).
3. Vacant Budgeted Positions - County Clerk – Elections Specialist (Vacated 3/16/15).
4. Vacant Budgeted Positions - District Attorney – Office Manager II (Vacated 3/30/15).
5. Vacant Budgeted Positions - District Attorney – Special Drug Task Attorney (Vacated 12/31/14).
6. Vacant Budgeted Positions - Human Services -CTC – Assistant Director of Nursing Home (Vacated 1/20/15).

7. (Vacant Budgeted Positions - Human Services – Behavioral Health Supervisor (Vacated 2/25/15).
8. Vacant Budgeted Positions - Human Services – Economic Support Specialist (x3) (Vacated 1/2/15, 1/19/15 and 2/27/15).
9. Vacant Budgeted Positions - Human Services – Social Worker/Case Manager (Juvenile Court Intake/Disposition (Vacated 2/28/15).
10. Vacant Budgeted Positions - Public Works (Facility Mgmt.) – Facility Mechanic (Vacated 2/5/15).
11. Vacant Budgeted Positions - Public Works (Highway) – 1<sup>st</sup> Mechanic (Vacated 2/18/15).
12. Vacant Budgeted Positions - Public Works (Highway) - Chief Mechanic (Vacated 2/18/15).
13. Vacant Budgeted Positions - Register of Deeds – Deputy Clerk (Vacated 4/17/15).
14. Vacant Budgeted Positions - Human Resources – Senior Analyst (Vacated 3/17/15).
  - i. To suspend the rules and take Items 1 – 14 together. Motion carried 5 to 1.
  - ii. To approve Items 1 – 14. Motion carried 5 to 1.
15. Communication from Supervisor Van Dyck re: Modify the appropriate County Ordinance or Code regarding appointments to the Library Board and the Neville Museum Governing Board so at least one County Board Member, who is on the Ed & Rec Committee is appointed to these boards co-terminus. *Referred from February County Board.* To have Corporation Counsel draft an ordinance change and bring back to this Committee next month.
16. Legal Bills - Review and Possible Action on Legal Bills to be paid. To pay the legal bills.
17. County Executive Report. Receive and place on file.
18. Internal Auditor Report. Receive and place on file.
  - a. Monthly Status Update – February 1 – 28, 2015. To approve.
19. Human Resources Report. Receive and place on file.
20. Outagamie County Resolution No. 108-2014-15: Support proposed legislation which prohibits, with certain exceptions, the manufacture of a personal care product containing microbeads beginning January 1, 2016 and support legislation which prohibits, with certain exceptions, selling or distributing a personal care product containing microbeads beginning January 7, 2017. To direct staff to adapt this resolution to Brown County and forward to the full County Board for approval at the March, 2015 meeting. *See Resolutions, Ordinances March County Board.*
21. County Wide Assessment System proposed by Governor Walker's 2015 – 17 State Budget. To refer to Corporation Counsel for drafting of a resolution opposing the County Wide Assessment System proposed by Governor Walker's 2015 – 17 State Budget for approval at the March, 2015 County Board meeting. *See Resolutions, Ordinances March County Board.*
22. Open Session
  - a. Discussion, strategy and possible action regarding the contract negotiations for the Non-Supervisory Deputy Sheriff's Labor Agreement.
  - b. Discussion, strategy and possible action regarding the contract negotiations for the Brown County Sheriff's Supervisory Labor Agreement.
  - c. Discussion strategy and possible action regarding the contract negotiations for the Brown County Human Services Professional Labor Agreement.To enter into closed session.
23. Closed Session: Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on the above, a., b. and c., as authorized pursuant to Section 19.85 (1)(e) of the Wisconsin Statutes, for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, which bargaining is pursuant to Wis. Stat. §111.70 for purposes of negotiating and collective bargaining said agreement, and pursuant to Wis. Stat §19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

To return to regular order of business.

24. Reconvene in Open Session:

- a. Discussion, strategy and possible action regarding the contract negotiations for the Non-Supervisory Deputy Sheriff's Labor Agreement.
- b. Discussion, strategy and possible action regarding the contract negotiations for the Brown County Sheriff's Supervisory Labor Agreement.
- c. Discussion, strategy and possible action regarding the contract negotiations for the Brown County Human Services Professional Labor Agreement.

*No action taken.*

d) **Report of Human Services Committee of January 28, 2015**

1. Review Minutes of:

- a) Aging & Disability Resource Center Board Meeting (January 22, 2015).
- b) Community Options Program Planning Committee (January 26, 2015).
- c) Human Services Board (February 12, 2015).
- d) Veterans Recognition Subcommittee (January 20, 2015).
  - i. Suspend the rules and take Items 1 a, b, and d together.
  - ii. Receive and place on file Items 1 a, b and d.
  - iii. Receive and place on file Item 1 c.

2. Communication from Supervisor Robinson re: That the new County Human Services Director and the Human Services Department staff put together a report to be presented at the August Human Services Committee, with monthly updates to the Committee that examines: CTC/In-patient Mental Health & AODA County Services; Community Mental Health & AODA County Services; Mental Health and AODA service offered by the community in general with which the County has a partnership. To make this a standing item until such time as dispensed of.

3. Health Department - 2014 to 2015 Carryover Funds. *No action taken.*

4. Veterans Services - 2014 to 2015 Carryover Funds. To approve.

5. Aging & Disability Resource Center - Family Care Transition Update. Receive and place on file.

6. Human Services Dept. - Resolution re: Helping families move from homelessness to self-sufficiency. *Standing Item until such time that there is action to be taken.* Hold for one month.

7. Human Services Dept. - Budget Adjustment Request (15-07): Any increase in expenses with an offsetting increase in revenue. To approve.

8. Human Services Dept. - Budget Adjustment Request (15-08): Any increase in expenses with an offsetting increase in revenue. To approve.

9. Human Services Dept. - Executive Director's Report. Receive and place on file.

10. Human Services Dept. - Detox Update. Receive and place on file.

11. Human Services Dept. - Financial Report for Community Treatment Center and Community Programs. Receive and place on file.

12. Human Services Dept. - Statistical Reports.

- a) Monthly CTC Data – Bay Haven Crisis Diversion/Nicolet Psychiatric Hospital.
- b) Monthly Inpatient Data – Bellin Psychiatric Center.
- c) Child Protection – Child Abuse/Neglect Report.
- d) Monthly Contract Update.
  - i. Suspend the rules and take Items 12 a – d together.
  - ii. Receive and place on file Items 12 a – d.

13. Human Services Dept. - Request for New Non-Continuous Vendor. To approve.

14. Human Services Dept. - Request for New Vendor Contract. To approve.

e) **Report of Planning, Development & Transportation Committee of January 26, 2015.**

1. Review minutes of:
  - a. Harbor Commission (January 12, 2015). Receive and place on file.
  - b. Solid Waste Board (January 19, 2015). Receive and place on file.
2. Communication from Larry Adams re: Request that the Brown County Planning, Development & Transportation Committee pursue obtaining the installation of additional guard rails with the Wisconsin DOT on the FF and Hillcrest Road round-a-bout where traffic accesses Highway 29 East. Receive and place on file.
3. Airport - 2014 to 2015 Carryover Funds. To approve.
4. Register of Deeds - Departmental Openings Summary, February, 2015. *No action taken.*
5. Land Information - Land Information Office GIS Update. *No action taken.*
6. Planning Commission - Update regarding development of the Brown County Farm property – standing item. Receive and place on file.
7. Zoning - Private Onsite Waste Treatment System (P.O.W.T.S.) Program Update. Receive and place on file.
8. Port & Resource Recovery - 2014 to 2015 Carryover Funds. To approve.
9. Port & Resource Recovery - 2014 Resource Recovery Annual Report. To approve.
10. Port & Resource Recovery - 2014 Port Annual Report. To approve.
11. Port & Resource Recovery - Resolution re: Approving Three-Year Statement of Intentions for Wisconsin Department of Transportation's Harbor Assistance Program. To approve. *See Resolutions, Ordinances March County Board.*
12. Port & Resource Recovery - Recommendation and Approval of Recycling Compactor & Building Expansion Bid. To accept the Badgerland bid of \$447,590.
13. Port & Resource Recovery - Resolution re: Rescinding May 21, 2014 Renard Island Causeway Ownership Transfer Resolution.
  - i. To remove from consideration the last "Further Be it Resolved" section of the resolution.
  - ii. To accept the resolution as amended. Motion carried 4 to 1.
  - iii. To use any legal means necessary to obtain an easement at Sauk Road from the City of Green Bay to access the causeway and Renard Island. *See Resolutions, Ordinances March County Board.*
14. Port & Resource Recovery - Request for Approval - RFP re: Engineering and Consulting Services for Brown County Port & Resource Recovery Department, Project #1954. To approve.
15. Public Works - 2014 to 2015 Carryover Funds. To hold Items 1, 5, 6 and 7 from the Carryover Funds sheet for a March 18 meeting to be held at 6:45 pm prior to the County Board meeting.
16. Public Works - Recommendation and Approval for Law Enforcement Center Roof Replacement – Project #1929 (1948). To approve project #1948 for Northeastern Roofing in the amount of \$73,000.
17. Public Works - Summary of Operations, December, 2014 and January, 2015. Receive and place on file.
18. Public Works - Director's Report. Receive and place on file.
19. Audit of bills. To approve.

f) **Report of Special Planning, Development & Transportation Committee of March 18, 2015.**

1. 2014 to 2015 Carryover Funds. (Motion at February PD&T: To Hold Items 1, 5, 6 and 7 from the Carryover Fund Sheet for a March 18 meeting to be held at 6:45 pm prior to the County Board meeting).

- g) **Report of Land Conservation Subcommittee of January 26, 2014.**
  - 1. 2014 to 2015 Carryover Funds. To approve.
- h) **Report of Public Safety Committee of February 4, 2015.**
  - 1. Review minutes of:
    - a. Criminal Justice Coordinating Board (December 17, 2014).
    - b. Fire Investigation Task Force (December 4, 2014).
    - c. Local Emergency Planning Committee (January 13, 2015).
      - i. Suspend the rules and take Items 1 a – c together.
      - ii. Receive and place on file Items 1 a – c.
  - 2. District Attorney - 2014 – 2015 Carryover Funds. To approve.
  - 3. District Attorney - Departmental Job Opening Summary. Receive and place on file.
  - 4. Medical Examiner - 2015 Brown County Medical Examiner Activity Spreadsheet. Receive and place on file.
  - 5. Medical Examiner - 2014 Homicide Data. Receive and place on file.
  - 6. Medical Examiner - Medical Examiner Pamphlet Created To Help Families with Questions Regarding Autopsy, Donation, etc. Receive and place on file.
  - 7. Clerk of Courts - Clerk of Court's Report. Receive and place on file.
  - 8. Public Safety Communications - 2014 – 2015 Carryover funds. To approve.
  - 9. Public Safety Communications - Director's Report. Receive and place on file.
  - 10. Sheriff - 2014 – 2015 Carryover Funds. To approve.
  - 11. Sheriff - Resolution re: Staffing Agreement for the Operation of the Brown County Jail and Juvenile Detention Center. To approve. *See Resolutions, Ordinances March County Board.*
  - 12. Sheriff - Update re: Jail Staff Protective Status. Hold for one month and encourage Committee members to call their representatives.
  - 13. Sheriff - Budget Adjustment Request (15-09): Any increase in expenses with an offsetting increase in revenue. To approve Items 13, 14, 15, 16 and 17.
  - 14. Sheriff - Budget Adjustment Request (15-10): Any increase in expenses with an offsetting increase in revenue. *See action at Item 13 above.*
  - 15. Sheriff - Budget Adjustment Request (15-11): Any increase in expenses with an offsetting increase in revenue. See action at Item 13 above.
  - 16. Sheriff - Budget Adjustment Request (15-12): Any increase in expenses with an offsetting increase in revenue. *See action at Item 13 above.*
  - 17. Sheriff - Budget Adjustment Request (15-14): Any increase in expenses with an offsetting increase in revenue. *See action at Item 13 above.*
  - 18. Sheriff - Sheriff's Report. Receive and place on file.
  - 19. Audit of bills. *No action taken.*
- 10. **Resolutions & Ordinances:**
  - Budget Adjustments Requiring County Board Approval**
    - a) Resolution Approving Budget Adjustments to Various Department Budgets.
  - Administration Committee**
    - b) Resolution re: Reauthorization of Self-Funded Worker's Compensation. Motion at Admin: To approve.
  - Education and Recreation Committee**
    - c) Resolution re: For International Migratory Bird Day. Motion at Ed & Rec: To approve.

**Executive Committee**

- d) Resolution re: Opposing Microbeads in Personal Care Products. Motion at Executive Committee: To direct staff to adapt this resolution to Brown County and forward to the full County Board for approval at the March, 2015 meeting.
- e) Resolution re: Opposing the Countywide Assessment Initiative Contained in the Proposed State Budget. Motion at Executive Committee: To refer to Corporation Counsel for drafting of a resolution opposing the Countywide Assessment System proposed by Governor Walker's 2015 – 17 State Budget for approval at the March, 2015 County Board meeting.

**Planning, Development & Transportation Committee**

- f) Resolution re: Approving Three Year Statement of Intention for Wisconsin Department of Transportation's Harbor Assistance Program. Motion at PD&T: To approve.
- g) Resolution re: Rescinding May 21, 2014 Renard Island Causeway Ownership Transfer Resolution. Motions at PD&T: a. To remove from consideration the last "Further Be it Resolved" section of the resolution; b. To accept the resolution as amended; c. To use any legal means necessary to obtain an easement at Sauk Road from the City of Green Bay to access the causeway and Renard Island. (Resolution revision reflected in Resolution included in this agenda packet).

**Public Safety Committee**

- h) Resolution re: Staffing Agreement for the Operation of the Brown County Jail and Juvenile Detention Center. Motion at Public Safety: To approve.

11. **Closed Session:**

**Executive Committee:**

**Open Session**

- a. Discussion, strategy and possible action regarding the contract negotiations for the Non-Supervisory Deputy Sheriff's Labor Agreement.
- b. Discussion, strategy and possible action regarding the contract negotiations for the Brown County Sheriff's Supervisory Labor Agreement.
- c. Discussion strategy and possible action regarding the contract negotiations for the Brown County Human Services Professional Labor Agreement.

**Closed Session:** Notice is hereby given that the governmental body will adjourn into a closed session during the meeting on the above, a., b. and c., as authorized pursuant to Section 19.85 (1)(e) of the Wisconsin Statutes, for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, which bargaining is pursuant to Wis. Stat. §111.70 for purposes of negotiating and collective bargaining said agreement, and pursuant to Wis. Stat §19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

**Reconvene in Open Session**

- a. Discussion, strategy and possible action regarding the contract negotiations for the Non-Supervisory Deputy Sheriff's Labor Agreement.
- b. Discussion, strategy and possible action regarding the contract negotiations for the Brown County Sheriff's Supervisory Labor Agreement.
- c. Discussion, strategy and possible action regarding the contract negotiations for the Brown County Human Services Professional Labor Agreement.

12. **Such other matters as authorized by law.**

13. **Bills over \$5,000 for period ending February 28, 2015.**

14. **Closing Roll Call.**

15. Adjournment to Wednesday, April 15, 2015 at 7:00 p.m., Legislative Room 203, 100 N. Jefferson Street, Green Bay, Wisconsin

Submitted by:

A handwritten signature in black ink, appearing to read "Patrick Moynihan, Jr.", with a stylized flourish at the end.

Patrick W. Moynihan, Jr.  
Board Chairman

Notice is hereby given that action by the County Board of Supervisors may be taken on any of the items which are described or listed in this agenda. The County Board of Supervisors may go into Closed Session: Pursuant to Wis. Stats. § 19.85(1)(c) to deliberate or negotiate the purchasing of public properties, investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

**BROWN COUNTY FIRE INVESTIGATION TASK FORCE  
BOARD OF DIRECTORS**

**AGENDA**

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force will be held on Thursday, March 19, 2015, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

ITEM #1. Adoption of the Agenda.

ITEM #2. Review Minutes of Previous Meeting.

ITEM #3. Report of Monthly Activities of the Fire Investigation Unit.

ITEM #4. Report of the General Membership President.

ITEM #5. Financial Report.

ITEM #6. Old Business.

A. Disposition of case proceedings.

B. Status on written procedure for chiefs in other counties if they want mutual aid from the Task Force.

ITEM #7. New Business.

A. Review of applications from the following individuals for BCFITF investigative intern positions:

Christopher Brodbeck - Suamico Fire

James Weeks - GBMFD Fire

Craig Pakkala - GBPD Patrol Division

Luke Vannoie - Hobart Fire

ITEM #8. Report of Juvenile Firesetter Program Coordinator.

ITEM #9. Other Matters.

A. Discussion on reinstatement of safety house 501(c)(3).

ITEM #10. Set Date, Time, and Location of Next Meeting.


ITEM #11. Adjourn.

Michael Niefert, Chairperson of the Board  
Brown County Fire Investigation Task Force





## MARCH 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Public Safety 11:00 am	5 Ed & Rec 5:30 pm @ Ashwaubenon Branch	6	7
8	9 Exec Cmte 5:30 pm	10	11	12	13	14
15	16	17  Veterans Recognition Subcmte 5:00 pm	18 Spec PD&T 6:45 pm <b>Board of Supervisors 7:00 pm</b>	19	20	21
22	23 Land Con 6:00 pm PD&T 6:15 pm	24	25 Human Services 5:30 pm	26 Administration Cmte 5:30 pm	27	28
29	30	31				



## APRIL 2015

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Public Safety 11:00 am	2 Ed & Rec 5:30 pm	3	4
5  <b>EASTER</b>	6 Executive Cmte 5:30 pm	7	8	9	10	11
12	13	14	15 Special Admin 6:45 pm <b>Board of Supervisors 7:00 pm</b>	16	17	18
19	20	21 Veterans Recognition Subcmte 5:00 pm	22 Human Services 5:30 pm	23 Admin Cmte 5:30 pm	24	25
26	27 Land Con 6:00 pm PD&T 6:00 pm @ Public Works Dept	28	29	30		

## **BROWN COUNTY COMMITTEE MINUTES**

- Brown County Fire Investigation Task Force Board of Directors (December 18, 2014)
- Planning Commission Board of Directors (January 7, 2015)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**

## PROCEEDINGS OF THE BROWN COUNTY FIRE INVESTIGATION TASK FORCE

### BOARD OF DIRECTORS

A meeting of the Board of Directors of the Brown County Fire Investigation Task Force was held on December 18, 2014, at 9:00 a.m., at the Brown County Sheriff's Office, 2684 Development Drive, Green Bay, WI.

Present: Joe Gabe, Eric Dunning, Todd Delain, Mike Niefert, Brad Muller, Dave Lasee

Excused: Larry Mours, Ed Janke

#### Item #1. Adoption of Agenda.

Motion was made by Delain and seconded by Dunning to adopt the agenda. **Motion carried.**

#### Item #2. Review Minutes of Previous Meeting.

Motion was made by Muller and seconded by Delain to approve the minutes from the meeting on September 18, 2014. **Motion carried.**

#### Item #3. Report of Monthly Activities of the Fire Investigation Unit.

The Task Force was called out to the following fires since the last meeting:

10-24-14 N614 Irish Rd., Denmark, Kewaunee County (barn/undetermined)  
10-29-14 198 Des Plaines Rd., De Pere (duplex garage/undetermined)  
11-18-14 320 S. Superior St., De Pere (residential/undetermined)  
11-22-14 3311 Monroe Rd., Bellevue (vehicle/arson)  
12-08-14 2204 Pinecrest Rd., Suamico (vehicle/undetermined)  
12-17-14 N1347 Schweiner Rd., Denmark, Manitowoc County (residential/undetermined)

Delain stated that he will write up procedures for chiefs in other counties if they wish mutual aid from the Task Force, to also cover liability issues.

#### Item #4. Report of General Membership President.

Gabe reported that a Release of Report form was created, a copy of which will be kept on file by recording secretary Laurent so she will know which agency the report was released in the event someone is inquiring. Gabe also reported that some equipment has been ordered for the rig. There is about \$5,000 left in this year's budget. Some new lights and computer will also be purchased.

Gage brought it up that Task Force members should get their FIT certification. He stated that the IAAI yearly membership dues will be increasing from \$75 to \$100 and that members need to belong in order to obtain their FIT certification. It was agreed that the Task Force will continue to

pay members' dues. Gabe reported that four or five members would like to attend the 2-week National Fire Academy training in Maryland. Applications need to be turned in before the next Board meeting, at which time the Board will review them and approve those it feels should attend.

Gabe also reported that the international IAAI conference will be held in Chicago this coming spring and asked whether or not the Board would send any interested members. The cost is \$1,000 per person plus hotel. It was mentioned that the state IAAI fall conference will be held again in Green Bay this year, which is much cheaper as there are no lodging expenses. After discussion, the Board decided not to send anyone to the Chicago conference, only to the Green Bay conference.

It was brought up that the Task Force is short four interns. It was mentioned that Al Snover from the Sheriff's Office may be interested as well as a few others. Another email will be sent out to try and get some applicants and for interviews to be done in February so that the Board can vote on them at its next meeting in March. Motion made by Muller and seconded by Niefert to send out a notice for intern applicants and to get the applications to Gabe by February 1, 2015. **Motion carried.**

Item #5. Financial Report.

Delain reported that there is \$5,094.82 left in the 2014 budget.

Item #6. Old Business.

A. Disposition of Case Proceedings.

There were no case proceedings to discuss.

Item #7. New Business.

A. Discussion of staff support and responsibilities.

Gabe stated that Green Bay Fire secretarial staff are currently transcribing Task Force fire investigation interviews, in addition to their regular duties, and are becoming overloaded. It was brought up that maybe the Task Force should get billed for this service, or outsource.

Item #8. Report of Juvenile Firesetter Program Coordinator.

Gabe reported there was one JFS case and three are pending. He stated that Nick Craig would like other members trained in this. It was noted that investigator Angie Cali is interested.

FITF Board of Directors  
December 18, 2014  
Page 3 of 3

Item #9. Other Matters.

Muller got information from Chase Bank regarding the safety house account. There is currently \$13,098.36 in the account. It was again brought up that the 501(c)(3) needs to be reinstated for the safety house. Delain stated he will research this. It was also brought up again that a new one-ton pickup truck is needed for the safety house.

Item #10. Set Date, Time, and Location of Next Meeting.

The next Board meeting was set for March 19, 2015, at 9:00 a.m., at the Brown County Sheriff's Office.

Item #11. Adjourn.

Motion was made by Delain and seconded by Lasee to adjourn the meeting. **Motion carried.**

Respectfully submitted,

Marsha Laurent  
Recording Secretary

**MINUTES**  
**BROWN COUNTY PLANNING COMMISSION**  
**BOARD OF DIRECTORS**  
**Wednesday, January 7, 2015**  
**Green Bay Metro Transportation Center**  
**901 University Avenue, Commission Room**  
**Green Bay, WI 54302**  
**6:30 p.m.**

**ROLL CALL:**

Paul Blindauer	<u>X</u>	Steve Grenier	<u>X</u>	Scott Puyleart	<u>Exc</u>
James Botz	<u>X</u>	Mark Handeland	<u>X</u>	Dan Robinson	<u>X</u>
Paul Brewer	<u>Exc</u>	Matthew Harris	<u>X</u>	Debbie Schumacher	<u>X</u>
Brian Brock	<u>X</u>	Frederick Heitl	<u>X</u>	Ray Tauscher	<u>X</u>
William Clancy	<u>X</u>	Phil Hilgenberg	<u>Exc</u>	Mark Tumpach	<u>Exc</u>
Norbert Dantine, Jr.	<u>X</u>	Dotty Juengst	<u>X</u>	Jason Ward	<u>Exc</u>
Ron DeGrand	<u>X</u>	Patty Kiewiz	<u>Exc</u>	Dave Wiese	<u>X</u>
Bernie Erickson	<u>X</u>	John Klasen	<u>X</u>	Reed Woodward	<u>Exc</u>
Steve Gander	<u>X</u>	Michael Malcheski	<u>X</u>		
Adam Gauthier	<u>Exc</u>	Ken Pabich	<u>X</u>		

**OTHERS PRESENT:** Jeff DuMez, Chuck Lamine, and Cole Runge.

1. Approval of the minutes of the December 3, 2014, regular meeting of the Brown County Planning Commission Board of Directors.

A motion was made by S. Grenier and seconded by J. Klasen to approve the minutes of the December 3, 2014, regular meeting of the Brown County Planning Commission Board of Directors. Motion carried.

2. Receive and place on file the draft minutes from the December 8, 2014, meeting of the BCPC Transportation Subcommittee.

A motion was made by K. Pabich and seconded by R. Tauscher to receive and place on file the draft minutes from the December 8, 2014, meeting of the BCPC Transportation Subcommittee. Motion carried.

3. Receive and place on file the draft minutes from the November 17, 2014, meeting of the Northeastern Wisconsin CDBG – Housing Region Committee.

D. Robinson asked if it is consistent with the housing program's guidelines to switch from a county-by-county funding allocation system to a regional funding allocation system.

C. Lamine stated that it is consistent with the guidelines. He also stated that the funding allocation system was switched to enable more of the program's funds to be distributed to projects throughout the region.

A motion was made by R. DeGrand and seconded by K. Pabich to receive and place on file the draft minutes from the November 17, 2014, meeting of the Northeastern Wisconsin CDBG – Housing Region Committee. Motion carried.

4. **Public Hearing:** Draft 2014 Public Participation Plan Update for the Green Bay Metropolitan Planning Organization.

C. Runge stated that the Metropolitan Planning Organization's (MPO's) Public Participation Plan identifies methods that will be used by the MPO to encourage people to participate in the development of significant transportation planning products. He also stated that the draft 2014 Public Participation Plan is an update to the plan that was approved by the BCPC Board of Directors in December of 2013.

C. Runge opened the public hearing and asked three times if anyone wished to speak. Hearing no comment, C. Runge closed the public hearing.

5. Discussion and approval of the Draft 2014 Public Participation Plan Update for the Green Bay Metropolitan Planning Organization.

C. Runge stated that there are two major revisions that are recommended in the draft update. The first recommendation is to allow the BCPC Board to take action on a major amendment to the Transportation Improvement Program (TIP) at the same meeting as the public hearing instead of waiting until the next meeting to take action. The BCPC Board could still choose to take action at the next meeting if significant issues are raised before or during the public hearing. This recommendation is being made to improve the efficiency of the amendment process when significant issues are not raised before or during public hearings. The second recommendation is to insert the same Expedited Project Selection Procedures summary that is proposed to be added to the TIP as a part of Major Amendment #1 to the 2015-2019 Transportation Improvement Program for the Green Bay Urbanized Area.

D. Juengst asked if staff is receiving more responses from the public after converting from a paper to a digital notification system.

C. Runge stated that staff has not received more comments about plans or studies from the public, but staff has received more questions than it has in the past. People have also responded to email messages to thank staff for sending links to plans and studies, which suggests that many more people are now reviewing the information.

D. Robinson stated that it would be great if techniques could be identified that engage a lot of people in planning processes, but he is not aware of techniques that have been effective in other places.

C. Runge stated that his research and experience have found that people tend to be much more interested in specific projects than in large-scale planning efforts. He stated that staff is always looking for public outreach techniques that will engage people in planning efforts, and he encouraged BCPC Board members to inform him of effective techniques when they become aware of them.

N. Dantine stated that it is difficult to get people to leave their homes for many town meetings.

A motion was made by K. Pabich and seconded by D. Juengst to approve the 2014 Public Participation Plan Update for the Green Bay Metropolitan Planning Organization. Motion carried.

6. Discussion and approval of Major Amendment #1 to the 2015-2019 Transportation Improvement Program for the Green Bay Urbanized Area.

C. Runge summarized the proposed amendment and stated that no comments were received during the public hearing that was held during the BCPC Board's previous meeting. He also stated that no comments were received between the previous meeting and tonight's meeting.

A motion was made by S. Grenier and seconded by J. Klasen to approve Major Amendment #1 to the 2015-2019 Transportation Improvement Program for the Green Bay Urbanized Area. Motion carried.

7. Discussion and approval of Amendment to the Agreement Between Wisconsin Department of Natural Resources and Brown County Planning Commission for Water Quality Management Planning Assistance.

C. Lamine summarized the proposed amendment.

A motion was made by B. Erickson and seconded by D. Wiese to approve the Amendment to the Agreement between the Wisconsin Department of Natural Resources and Brown County Planning Commission for Water Quality Management Planning Assistance. Motion carried.

8. Review of the Planning and Land Services Department's 2015 "Smart Goals."

C. Lamine summarized the department's 2015 "Smart Goals" and stated that action by the BCPC Board is not necessary. He also stated that J. DuMez is present to discuss the Brown County Land Information Office's (LIO's) goals for 2015.

J. DuMez summarized the LIO's goals for 2015. He also distributed a diagram that shows all the steps that are necessary to process information using the county's AS400 computer system. He stated that the AS400 system has served the county well, but it was developed in the early 1980s by county programmers who have either retired or are close to retirement. Once the remaining programmers retire, it will be difficult to find programmers to support the AS400 because it is outdated technology. Another concern is that it takes a long time to develop new applications for the AS400, and some county departments are not pursuing the development of new applications that would make them more efficient because of this. These are two reasons why the LIO wants to convert from the AS400 to a Windows-based Geographic Information Systems (GIS) program.

P. Blindauer asked if real estate recording fees will be used to purchase a replacement for the GeoPRIME mapping application.

J. DuMez stated that the recording fees will be used to purchase a replacement for the GeoPRIME application. He also stated that Brown County's share of the replacement cost will be reduced by financial contributions from the Village of Ashwaubenon and the Cities of Green Bay and De Pere.

D. Schumacher asked why the cities are the only municipalities that are participating in this project.



J. DuMez stated that the cities are the only municipalities that have shown interest to this point, but any municipality can participate.

W. Clancy asked if grants are available to update the AS400.

J. DuMez stated that he is not aware of grants that can help cover the cost of this project. Other Wisconsin counties have used LIO and levy funds to complete their AS400 conversion projects.

C. Lamine stated that staff will work with Technical Services Department staff to prepare and distribute a Request for Proposals (RFP) for the conversion project in 2015 to enable the project to start at the beginning of 2016.

W. Clancy asked if the citizens of Brown County realize the high level of services they receive from the LIO's computer-based tools for the amount of money that is spent on these tools.

J. DuMez stated that he has received comments from people about how useful these tools are for their businesses and other purposes.

M. Handeland asked how the AS400 conversion project will benefit the Town of Ledgeview.

J. DuMez stated he would like to discuss the requirements and benefits of this project with Ledgeview and other communities that may be interested in participating.

C. Lamine stated that a lot of investments have been made to create accurate and useful tools for businesses, communities, the public, and others. But we now need to upgrade the current system to continue providing these services.

D. Juengst asked if the planning efforts for the Brown County Research and Business Park will be coordinated with Green Bay's planning efforts for the University Avenue corridor.

C. Lamine stated that much of the work on the Brown County Research and Business Park has been on hold until the new University of Wisconsin – Green Bay Chancellor becomes familiar with the project, but the county intends to continue to coordinate with the city as these projects move forward.

C. Lamine and C. Runge summarized the status of the Southern Bridge Environmental Impact Statement (EIS) and the Interstate Access Justification Report (IAJR) for a new US 41 interchange. They mentioned that WisDOT recently decided that a peer review must be completed by a consulting firm to determine if the IAJR traffic analysis performed by the county's consulting firm is correct. WisDOT expects this peer review to be completed by June of 2015. They stated that the EIS and IAJR processes have experienced many delays over the last eight years due to changes in federal regulations and staff changes at the state and federal levels. However, they are hopeful that a significant amount of progress will be made in 2015.

B. Brock stated that he agrees with the statements made by C. Lamine and C. Runge about the EIS and IAJR. He also stated that the peer review will facilitate future reviews by WisDOT and the Federal Highway Administration.

B. Erickson stated that this “bridge to nowhere” project has kept a lot of people busy for a long time.

C. Lamine stated that this has been a long process, but it will be very beneficial for economic development in the county when it is finished.

A motion was made by D. Robinson and seconded by D. Wiese to receive and place on file the Planning and Land Services Department’s 2015 “Smart Goals.” Motion carried.

9. Discussion and approval of a resolution commending posthumously Mike Parmentier for his service to the Brown County Planning Commission.

A motion was made by S. Grenier and seconded by D. Robinson to approve the resolution posthumously commending Mike Parmentier for his service to the Brown County Planning Commission. Motion carried.

10. Director’s report.

C. Lamine summarized the status of the hiring process for the department's Administrative Coordinator and Administrative Secretary positions. He stated that Sandy Wentland has been working in the Administrative Secretary position for the last several weeks as a “temp” and is doing a great job.

11. Brown County Planning Commission staff updates on work activities during the month of December 2014.

A motion was made by B. Erickson and seconded by K. Pabich to receive and place on file the Brown County Planning Commission staff updates on work activities during the month of December 2014. Motion carried.

12. Other matters.

None.

13. Adjourn.

A motion was made by J. Klasen and seconded by R. Tauscher to adjourn. Motion carried.

The meeting adjourned at 7:40 p.m.